

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING HELD JUNE 6, 2023

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Kimberly Sturgill called the meeting to order at 3:30 p.m.

Board Members in Attendance:

Jennifer Maiden, Carrie O’Boyle, Devin Stang, Patricia Wakefield, Kimberly Sturgill

Public Persons in Attendance:

Daniel White, Adam Hines, Jacob Alferio, Taylor Brouse, Emily Nagy, Elaina Magel

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #23-06-01

Moved by Wakefield second by O’Boyle, to approve the agenda as presented.

Ayes: Wakefield, O’Boyle, Maiden, Stang, Sturgill

Motion carried.

APPROVE TREASURER/CFO FINANCIAL REPORTS

AND RECOMMENDATIONS #23-06-02

Moved by O’Boyle, second by Stang that the foregoing recommendations be approved.

A. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
05/19/23	05/18/23	95816	68688	CONTRACTED SERVICES	INSIGHT BEHAVIOR CONSULTING	\$ 38,300.85

Ayes: O’Boyle, Stang, Maiden, Wakefield, Sturgill

Motion carried.

APPROVE SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS #23-06-03

Moved by O’Boyle, second by Wakefield that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Amy McCay – KES Tutor – effective end of day 5/5/2023
- b. Arbunna Lane – KHS Cafeteria Worker – effective end of day 5/25/2023
- c. Jeffrey Ohl – KMS Social Studies Teacher, KMS Assistant Track Coach and Ticket Taker – effective end of day 5/26/2023
- d. Brittany Chudakoff – KMS Cheerleader Advisor – effective end of day 5/25/2023
- e. Alexis Febel – KHS English Teacher – effective end of day 6/30/2023
- f. Brittany Chudakoff – KMS Family & Parent Liaison – effective end of day 7/31/2023
- g. Taylor Brouse – KES Intervention Specialist – effective end of day 7/31/2023
- h. Stefanie Huston – KES Intervention Specialist – effective end of day 7/31/2023

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING HELD JUNE 6, 2023

2. **EMPLOY KES ASSISTANT PRINCIPAL – TAYLOR BROUSE**
The Superintendent recommends employment of Taylor Brouse as KES Assistant Principal on a two (2) year contract at an annual salary of \$73,500.00 (Step 0). Contract is for 210 days per year, effective August 1, 2023 through July 31, 2025.
3. **EMPLOY 2023-2024 CERTIFICATED/LICENSED STAFF**
The Superintendent recommends employment of the following individual on a limited one (1) year contract commencing with the 2023-2024 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):
 - a. Alexandra Ensign-Pyles - KES 2nd Grade Teacher – Step 0 BA – 50% - \$19,955.00
4. **APPROVE 2023–2024 JOB SHARE CERTIFIED/LICENSED STAFF**
The Superintendent recommends approving the 2023-2024 job share for the following individuals:
 - a. Allison Johnson – 2nd Grade Teacher – Step 21 MA+30 at 50%
 - b. Alexandra Ensign-Pyles – 2nd Grade Teacher – Step 0 BA at 50%
5. **APPROVE LEAVE OF ABSENCE REQUEST – DAVID BRING**
The Superintendent recommends approving a leave of absence request for David Bring for the period on or about May 25, 2023 through on or about June 30, 2023.
6. **EMPLOY CERTIFICATED/LICENSED STAFF FOR 2023-2024 SCHOOL YEAR**
The Superintendent recommends the employment of the following certificated personnel on contracts as indicated commencing with the 2023-2024 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule.
3 year
 - a. Helen Wolosz 2026
7. **SALARY RECLASSIFICATION – CERTIFIED**
The Superintendent recommends the following change in salary schedule placement for the 2023-2024 school year due to continuing education.
 - a. Nicole Cassell from MA to MA+15 – Step 24
 - b. Kimberly Tafa from MA to MA+15 – Step 11
 - c. Courtney Trakas from MA+15 to MA+30 – Step 12
8. **EMPLOY CLEANER TRAINEE**
The Superintendent recommends employing Mark Lacko as a Cleaner Trainee for fifteen hours per week, and for additional time, as needed, determined by the Maintenance Supervisor, at minimum wage effective July 1, 2023 through June 30, 2024.
9. **AMEND EXTRA DUTY PERSONNEL**
The Superintendent recommends amending the following individual on extra duty contract from the 2023-2024 school year to the 2022-2023 school year, pending all record checks and completion of state and local requirements, up to maximum salary:
 - a. Andrea Catanzarito – Europe Trip - \$500.00

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING HELD JUNE 6, 2023

10. EMPLOY SUMMER INTERVENTION CREDIT RECOVERY INSTRUCTOR

The Superintendent recommends employing the following individual as a Summer Intervention Credit Recovery Instructor between the period of June 5, 2023 thru July 30, 2023, not to exceed 4 hours a day, 2 times per week, at tutor rate, per the KLEA Negotiated Agreement, per time sheet:

- a. Suzanne Atkinson

11. EMPLOY 2023-2024 CERTIFICATED TUTORS

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2023-2024 school year, subject to completion of all state and local requirements, at tutor rate per the KLEA Negotiated Agreement, per time sheet, not to exceed 150 days, for the building and hours as listed:

- a. Margaret Ratliff – KES 5.25 hours per day
- b. Sara Smith – KES 5.25 hours per day

12. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$130.00 per day, per time sheet for the following staff members for participation in LETRS Unit 4 face-to-face training with Jessica Klump on Tuesday, May 30, 2023, to be paid from ESSER III Funds:

- | | |
|--------------------|----------------------|
| a. Kaitlin Bulger | l. Brittany Shaw |
| b. Kristin Burden | m. Julie Sigmund |
| c. Amanda Crisler | n. Elizabeth Slone |
| d. Sophia Dettorre | o. Allison Smith |
| e. Laura DeVore | p. Courtney Smith |
| f. Kelli Doran | q. Victoria Smith |
| g. Amanda Glover | r. Alex Stanley |
| h. Jill Hetsler | s. Dawn Stopa |
| i. Cynthia Mahilo | t. Jillian Terranova |
| j. Kelly Marxen | u. Lindsay Thut |
| k. Rebecca Reed | v. Jenna Walter |

13. APPROVE CO-PLANNING – CO-TEACHING TRAINING

The Superintendent recommends approval of a stipend of \$130.00 per day, per time sheet, for the following staff members participating in Co-Planning – Co-Teaching Training, not to exceed 5 days each, between May 30, 2023 and August 15, 2023, to be paid from Title II Funds:

- a. Laura DeVore
- b. Olivia Edgell

14. EMPLOY ESY SERVICES INSTRUCTORS

The Superintendent recommends employing the following individuals as an ESY Services Instructor between the period of Tuesday, May 30, 2023 thru Friday, August 18, 2023, at tutor rate per the KLEA Negotiated Agreement, per time sheet:

- a. Kaitlin Bulger - not to exceed 23 hours
- b. Amanda Crisler - not to exceed 56 hours
- c. Amanda Glover - not to exceed 28 hours
- d. Heather Lahoski - not to exceed 20 hours
- e. Kelly Marxen - not to exceed 28 hours
- f. Frances McConnell - not to exceed 9 hours
- g. Chelsey Mirto - not to exceed 14 hours
- h. Toni Racy - not to exceed 3 hours
- i. Jocelyn Smith - not to exceed 5 hours
- j. Ashley Young - not to exceed 36 hours

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING HELD JUNE 6, 2023

15. EMPLOY ESY SUPPORT SERVICES

The Superintendent recommends employing the following individuals as an ESY Support Services between the period of Tuesday, May 30, 2023 thru Friday, August 18, 2023, at their hourly rate, per time sheet:

- a. Carolyn Abt - not to exceed 14 hours
- b. Ashley Harasti - not to exceed 7 hours

16. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2023-2024 School Year:

- a. Donna Smith – KMS Special Needs Paraprofessional 5.75 hours per day to KMS Special Needs Paraprofessional 6.75 hours per day

17. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employing the following individual as a classified substitute for the 2022-2023 school year for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

Cleaning \$11.10/hr.

- a. Michael Ludlam – effective 5/31/2023

18. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employing the following individuals as a classified substitute for the 2023-2024 school year for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

Bus Driver \$16.04/hr.

- a. Daryl Buckland
- b. James Costa
- c. Ann Green
- d. Elaine Lang
- e. Amy McCown
- f. Thomas Thiffault
- g. Laura Wickes

Cafeteria \$12.57/hr.

- a. Melanie Bostick
- b. Steffanie Bynum
- c. LouAnn Fox
- d. Wendy Montoney

Cleaning \$11.48/hr.

- a. Michelle Andujar
- b. Brian Chutes
- c. LouAnn Fox
- d. Ashley Harasti
- e. Lisa Jones
- f. Matthew Ludlam
- g. Michael Ludlam
- h. Michael Ludlam Jr.
- i. Emily Nagy
- j. Deana Ziemba

Custodial/Maintenance \$15.54/hr.

- a. Michelle Andujar
- b. Brian Chutes
- c. Braden Cuson
- d. Lisa Jones

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING HELD JUNE 6, 2023

Monitor \$11.93/hr.

- a. Michelle Andujar
- b. Melanie Bostick
- c. Tamara Figula
- d. LouAnn Fox
- e. Ashley Harasti
- f. Emily Nagy
- g. Morgan Olah
- h. Geri Putzier
- i. Frances Walker

Paraprofessional – Library \$12.17/hr.

- a. Melanie Bostick
- b. LouAnn Fox
- c. Ashley Harasti
- d. Morgan Olah
- e. Geri Putzier

Paraprofessional – Special Needs \$11.93/hr.

- a. Melanie Bostick
- b. LouAnn Fox
- c. Ashley Harasti
- d. Morgan Olah

Building Secretary \$14.04/hr.

- a. Michelle Andujar
- b. Tamara Figula
- c. Julie Fortune
- d. LouAnn Fox
- e. Brenda Hammond
- f. Ashley Harasti
- g. Morgan Olah
- h. Geri Putzier

Superintendent's Secretary \$20.82/hr.

- a. Michelle Andujar
- b. Tamara Figula
- c. Julie Fortune
- d. LouAnn Fox
- e. Morgan Olah

Technology Assistant \$13.40/hr.

- a. LouAnn Fox

Ayes: O'Boyle, Wakefield, Maiden, Stang, Sturgill
Motion carried.

Taylor Brouse – Thank you to the Board of Education and the Keystone Administration for your confidence in me to take on the role as Assistant Principal. I am excited to continue my professional career as a Wildcat in a different capacity.

Kimberly Sturgill – Congratulations.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING HELD JUNE 6, 2023

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS #23-06-04

Moved by Stang, second by O'Boyle that the foregoing recommendations be approved.

A. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

1. The Class of 2023 – A parachute, estimated value of \$240.00 to KES Physical Education Department
2. Kevin & Kristine Harmon – Altimate Easystand Stander valued at \$5,445.60 to Keystone Local School District's Special Education Department

B. AMEND JULY'S BOARD MEETING DATE

The Superintendent recommends amending July's board meeting date from Monday July 17, 2023 to Monday, July 10, 2023.

C. APPROVE EVENT CONTRACT FOR KHS 2024 PROM

The Superintendent recommends approving the event contract with Williams on the Lake for the KHS 2024 Prom as presented.

D. APPROVE SERVICE AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving a Service Agreement with The Educational Service Center of Lorain County for the ESCLC Wellness Coordinators as presented.

E. APPROVE SERVICE AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving a Service Agreement with The Educational Service Center of Lorain County for the ESCLC to provide Play-Based Assessments for three preschool children during the month of June, 2023 as presented.

F. APPROVE AGREEMENT WITH MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES (MHARS) BOARD OF LORAIN COUNTY

The Superintendent recommends approving the Mental Health, Addiction and Recovery Services (MHARS) Board of Lorain County Agreement for the 2023-2024 school year as presented.

G. APPROVE AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the agreement with the Educational Service Center of Lorain County for The Early Learning Center Extended School Year Program from June 20, 2023 through June 29, 2023 and July 24, 2023 through August 3, 2023 as presented.

H. APPROVE AGREEMENT WITH RECOUP & RELIEF COUNSELING & THERAPEUTIC SERVICES

The Superintendent recommends approving the Recoup & Relief Counseling & Therapeutic Services Agreement for the 2023-2024 school year as presented.

I. APPROVE SPECIAL EDUCATION CONTRACTS

The Superintendent recommends approving the following special education services contracts for the 2023-2024 school year as presented:

1. Positive Education Program
2. Lorain County Board of Developmental Disabilities – Preschool Agreement
3. Optimal School Therapy, LLC

Ayes: Stang, O'Boyle, Maiden, Wakefield, Sturgill
Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING HELD JUNE 6, 2023

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS #23-06-05

Moved by Wakefield, second by Stang that the foregoing recommendations be approved.

J. APPROVE A RESOLUTION SUPPORTING SUPREME COURT APPEAL FILED BY J. CRAIG SNODGRASS, LORAIN COUNTY AUDITOR, TO CHALLENGE THE TAX COMMISSIONER OF OHIO'S VALUATION AND ASSESSMENT OF THE NEXUS PIPELINE SYSTEM FOR PURPOSES OF DETERMINING THE PUBLIC UTILITY PERSONAL PROPERTY TAXES OWED UNDER OHIO REVISED CODE CHAPTER 5721.

The Treasurer/CFO recommends adoption of the following resolution:

WHEREAS, J. Craig Snodgrass, Auditor of Lorain County, Ohio, has filed an appeal to the Ohio Supreme Court, *J. Craig Snodgrass, Auditor v. Patricia Harris, Tax Commissioner*, Case No. 2023-0354, to challenge the final decision and order of the Board of Tax Appeals ("BTA") relating to the valuation and assessment of the Nexus pipeline system for tax years 2019, 2020, and 2021.

WHEREAS, if left un-appealed, the BTA's ruling would cost Lorain County and its political subdivisions approximately \$15.7 million dollars for tax years 2019-2022, and a significant amount of additional public utility personal property tax revenue thereafter.

WHEREAS, the Board of Education for the Keystone Local School District relies upon the income generated by public utility personal property taxes to pay for the educational needs of students in Lorain County, and agree with the County Auditor that an appeal to the Ohio Supreme Court would be in the best interests of the residents of Lorain County and the school districts, townships, and other political subdivisions who rely upon this important source of tax revenue.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education for the Keystone Local School District agrees that an appeal to the Ohio Supreme Court relating to the Tax Commissioner's assessment and valuation of the Nexus pipeline system for tax years 2019, 2020, and 2021, would be in the best interest of the residents of Lorain County and the school districts, townships, and other political subdivisions that rely upon public utility personal property taxes, and fully supports and endorses the appeal filed by J. Craig Snodgrass, Auditor of Lorain County, Ohio, *J. Craig Snodgrass, Auditor v. Patricia Harris, Tax Commissioner*, Case No. 2023-0354, to challenge the final decision and order of the Board of Tax Appeals relating to the Nexus pipeline system.

2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with the law. The Resolution shall take effect immediately upon its adoption.

Adopted by the Board of Education for the Keystone Local School District on this 6th day of June, 2023.

Ayes: Wakefield, Stang Maiden, O'Boyle, Sturgill
Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING HELD JUNE 6, 2023



ADJOURNMENT #23-06-06

Moved by Stang, second by Wakefield to adjourn the special meeting at 3:46 p.m.

Ayes: Stang, Wakefield, Maiden, O’Boyle, Sturgill
Motion carried.

Kimberly Sturgill, President

Adam Hines, Treasurer/CFO